

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor LaRue and Commissioners Sam Budreau, Phillip Chaney, and Tim Fairchild.

Commissioners Absent: Commissioner Kevin Berthot.

Staff Present: Todd Newman, City Manager; Ryan Follmer, Assistant City Manager; Tina Bailey, City Clerk; David Brake, City Attorney; and Cory Kepley, Chief Finance Officer.

INVOCATION

The invocation was given by Mayor Jacob LaRue.

AGENDA

Mayor LaRue requested the removal of Agenda Item 9I-Resolution Declaring Property at 1205 South Highland in Violation of Chanute Municipal Codes. The amended Agenda was approved on motion by Commissioner Budreau, seconded by Commissioner Fairchild. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – January 9, 2023
- Warrant Register dated January 11, 2023
- Warrant Register dated January 18, 2023
- Review Various Board and Committee Minutes and Reports

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS

Sherry Jones, 1623 South Central commented on Chanute Municipal Code 6.04.130 pertaining to Pit Bulls and requested that the Commission consider verbiage change.

General discussion was made. Comments were made by City Manager Todd Newman.

CITY MANAGER'S REPORT

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update the Santa Fe Park Spillway and also the 21st & Plummer Project.

General discussion was made.

Commissioner Budreau commented on Fentanyl and wanted to make sure that the City is taking precautions to protect the welfare of City Employees.

General discussion was made. Comments were made by City Manager Todd Newman.

OLD BUSINESS

RURAL HOUSING INCENTIVE DISTRICT (RHID) – REDEVELOPMENT PLAN – OSA MARTIN HEIGHTS SUBDIVISION

Throughout the budget work sessions commissioners have shown interest in developing an RHID for the remaining plots in Osa Martin. Brad Waller with Benesch has completed the engineering and is here tonight to present the plan and answer any questions. The Redevelopment plan consists of 13 new plots on the south section in Osa Martin and 4 additional plots for the Hospital's Green Living Foundation.

There are three steps in declaring an RHID. The first step is to prepare a Housing Needs Analysis (HNA) which the CRDA completed in July of 2020. The second step is for the City Commission to adopt a Housing Development & Rural Housing Incentive District (RHID) Policy by Resolution which was approved September 12, 2022. The third step is for a Redevelopment Plan which has to be approved by the Secretary of Commerce.

General discussion was made. Comments were made by City Manager Todd Newman, Benesch Engineer Brad Waller, City Attorney David Brake, and CRDA Executive Director Matt Godinez.

Motion made by Commissioner Budreau, seconded by Commissioner Fairchild, to approve the Redevelopment Plan for the Osa Martin Heights Subdivision as presented.

Further discussion was made.

Mayor LaRue called for a vote for the motion on the floor.

Voting Aye: All. Motion carried unanimously.

City Attorney David Brake commented on the Osa Martin Heights Subdivision Declaration of Covenants.

General discussion was made.

CEMETERY FEES

At the January 9, 2023 regular meeting the City Manager and City Cemetery Director presented proposed fees for Memorial Park and Elmwood Cemeteries. The City Commission approved the proposed increase in Cemetery fees as presented.

Fees for use need to be set on a yearly basis and the proposed ordinance allows the City Manager in conjunction with others to develop the fees and place same before the City Commission for final approval at a regularly scheduled meeting.

General discussion was made. Comments were made by City Attorney David Brake.

Motion by Commissioner Fairchild, seconded by Commissioner Budreau, to pass an Ordinance amending Chanute Municipal Code Section 2.60.031 Pertaining to Cemetery Fees and Charges. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. 2649

NEW BUSINESS

REQUEST TO TEMPORARILY BLOCK PARKING LOT – CMA COMMUNITY BIKE BLESSING EVENT

Mike Bright, for the Christian Motorcyclists Association, is requesting permission to temporarily block the parking lot adjoining the Main Street Pavilion located at Highland and Main, between 9:00 a.m. and 3:00 p.m. on Saturday, April 8, 2023, in order to hold a CMA Community Bike Blessing Event. This will allow time for set up and tear down. The request also includes use of City barricades.

Mr. Bright provided a brief overview of the request.

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to approve the request to temporarily block parking lot from the Christian Motorcyclist Association and use of City barricades as presented. Voting Aye: All. Motion carried unanimously.

APPLICATION FOR 2023 LICENSE TO RETAIL CEREAL MALT BEVERAGE

It is the City's policy to inspect the premises of any business applying for a Cereal Malt Beverage (CMB) License. The business located at 1702 South Santa Fe, AKAS #1, has applied for renewal of their Cereal Malt Beverage License.

An inspection of the premises has been made and approved by the City Building Inspector and Fire Department. Clearance by the Police Department has been made. The City License fee of \$50 for an off-premise consumption license and the State Cereal Malt Tax of \$25 have been paid.

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to approve the application for a 2023 Cereal Malt Beverage License as presented. Voting Aye: All. Motion carried unanimously.

VACANT LOT – 9 SOUTH SANTA FE

City staff has received a property request from the CRDA on behalf of Outsiders to acquire the vacant lot known as 9 S. Santa Fe. CRDA/Outsiders will abide by all city codes for dining establishments, including but not limited to rod iron fencing, etc.

CRDA Executive Director Matt Godinez provided a brief overview of the request.

General discussion was made. Comments were made by CRDA Executive Director Matt Godinez, City Manager Todd Newman, City Attorney David Brake, and Assistant City Manager Ryan Follmer.

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, to approve that the City gifts the property located at 9 South Santa Fe, not including the private alley, to CRDA. Voting Aye: All. Motion carried unanimously.

NEIGHBORHOOD REVITALIZATION APPLICATION - RICHARDS

Jordan and Kelli Richards submitted an application under the Neighborhood Revitalization Program. It has been verified that the property listed under the scope of the application, 1602 W 11th, parcel identification number 067-049-30-0-10-10-009.00-0 is within the scope of the city limits of Chanute. The application has been submitted and reviewed by the Neosho County Appraisers office along with the Neosho County Treasurer's office.

The application is now being submitted to the City Commission for consideration and approval. The application will be void one year from the date of the application being approved unless the construction is finished before then. The applicant is to notify the County Appraiser of the commencement of construction within ten (10) days before starting the project.

Motion made by Commissioner Chaney, seconded by Commissioner Budreau, to approve the Neighborhood Revitalization Application – Jordan & Kelli Richards, 1602 W 11th. Voting Aye: All. Motion carried unanimously.

- PROPERTY RESOLUTION – 311 NORTH MALCOLM**
- PROPERTY RESOLUTION – 1420 SOUTH EVERGREEN**
- PROPERTY RESOLUTION – 229 WEST 4TH**
- PROPERTY RESOLUTION – 711 SOUTH SANTA FE**
- PROPERTY RESOLUTION – 524 SOUTH EVERGREEN**
- PROPERTY RESOLUTION – 1202 SOUTH HIGHLAND**
- PROPERTY RESOLUTION – 1430 SOUTH CENTRAL**

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2023-09, No. 2023-10, No. 2023-11, No. 2023-12, No. 2023-13, No. 2023-14, and No. 2023-15.

COMMISSION COMMENTS

Commissioner Chaney commented on the December 2022 Sales Tax Report, the Revolving Loan Fund, the Austin Bridge, Utility E-mail billing, the City's yard parking ordinance, and Fiber.

General discussion was made. Comments were made by City Manager Todd Newman, City Attorney David Brake, CRDA Executive Director Matt Godinez, Chief Finance Officer Cory Kepley, and Assistant City Manager Ryan Follmer.

Commissioner Fairchild requested a copy of the City's Pit Bull Ordinance.

City Manager Todd Newman reported that he would provide a copy to the Commission.

Commissioner Fairchild commented on the Railroad Crossing on 14th Street and requested discussion pertaining to the allowed time that the train can block the road.

General discussion was made. Comments were made by City Manager Todd Newman and City Attorney David Brake.

Commissioner Budreau commented on an upcoming Land Bank meeting.

Mayor LaRue wished everyone a Happy Lunar New Year.

ADJOURNMENT

Motion made by Commissioner Fairchild, seconded by Mayor LaRue, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:40 p.m.

Tina L Bailey, CMC
City Clerk