

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor LaRue and Commissioners Kevin Berthot, Sam Budreau, Phillip Chaney, and Tim Fairchild.

Staff Present: Todd Newman, City Manager; Ryan Follmer, Assistant City Manager; Tina Bailey, City Clerk; David Brake, City Attorney; Cory Kepley, Chief Finance Officer; and Parks Director Clint Moore.

**INVOCATION**

The invocation was given by Commissioner Sam Budreau.

**AGENDA**

The Agenda was approved on motion by Commissioner Berthot, seconded by Commissioner Fairchild. Voting Aye: All. Motion carried unanimously.

**CONSENT AGENDA**

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – December 12, 2022
- Warrant Register dated December 14, 2022
- Warrant Register dated December 21, 2022
- Warrant Register dated December 28, 2022
- Warrant Register dated January 4, 2023
- Review Various Board and Committee Minutes and Reports

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

**COMMISSION REORGANIZATION**

Mayor LaRue reviewed the ordinance and procedures for choosing a Mayor and Vice-Mayor.

Mayor LaRue opened the floor for nominations.

Mayor nominations included the following:

- Commissioner Berthot nominated appointment of Jacob LaRue for Mayor.
- Commissioner Fairchild nominated appointment of Jacob LaRue for Mayor.

Mayor LaRue called for a vote to appoint Jacob LaRue (himself) for Mayor.  
 Voting Aye: All. Motion carried unanimously. Mr. LaRue accepted the nomination.

Vice-Mayor nominations included the following:

- Commissioner Budreau nominated appointment of Tim Fairchild for Vice-Mayor.
- Mayor LaRue nominated appointment of Tim Fairchild for Vice-Mayor.

Mayor LaRue called for a vote to appoint Tim Fairchild as Vice-Mayor.  
 Voting Aye: All. Motion carried unanimously. Mr. Fairchild accepted the nomination.

**PUBLIC COMMENTS**

None

**CITY MANAGER’S REPORT**

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on City projects including the Santa Fe Ball Complex, the Downtown Restroom, the Landfill Baler, and the 21<sup>st</sup> & Plummer Intersection Improvement.

General discussion was made. Comments were made by City Manager Todd Newman.

**NEW BUSINESS**

**APPOINT/REAPPOINT COMMISSIONERS TO INTERFACE WITH SPECIFIC CITY BOARDS**

Commission may wish to discuss assigning and/or reassigning Commissioners to interface with local City boards. A current list of City Board/Commission liaisons was provided for review.

General discussion was made.

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to appoint Commissioners as representatives to interface with specified City Boards/Committees as follows:

- Chanute Land Bank Board– Tim Fairchild
- Chanute Main Street Board - Mayor & Vice-Mayor
- Depot Management Committee – Tim Fairchild
- Downtown Revitalization Committee - Phil Chaney
- Economic Development Committee – Mayor & Vice-Mayor
- Golf Course Advisory Committee – Sam Budreau
- Housing Authority Board – Sam Budreau
- Library Board – Mayor
- Parks Advisory Board – Kevin Berthot
- Planning Commission – Kevin Berthot
- Recreation Commission – Phil Chaney
- Tourism Committee – Jacob LaRue
- E-Community/Grow Neosho – Sam Budreau

Voting Aye: All. Motion carried unanimously.

**2023 FIREWORKS SHOW**

City Staff is recommending using Mr. Allan Miller, for this year’s Fourth of July celebration. Mr. Miller shot off last year’s display and everything went off beautifully. City staff will follow the same procedures as last year with City Staff picking up and delivering the fireworks on the day of the event. Parks and Street Department will help out with road closures. Any extracurricular or fundraising activities with the Fireworks display will be associated with an outside agency.

2023 Fireworks Show not to exceed \$12,000.00 out of Tourism.

General discussion was made. Comments were made by City Manager Todd Newman and Mr. Miller.

Motion made by Commissioner Chaney, seconded by Commissioner Budreau, to approve Saturday, July 1, 2023 for the City’s annual Fireworks Show and also authorization for City staff to finalize a contract with Mr. Miller for his services and purchase of fireworks. Voting Aye: All. Motion carried unanimously.

**CEMETERY FEES**

City staff has developed the proposed fees for Memorial Park and Elmwood Cemetery. The last increase in such fees was passed through resolution in 2006.

Per Ordinance 2502, before the City Manager can set the fees for use of the cemetery, the proposed changes must be placed before the City Commission at a regularly scheduled meeting.

	<b>2022 Current</b>	<b>2023 New</b>
<b>Sale of Grave Spaces</b>		
Selected by Sexton - Elmwood	\$ 135.00	\$ 150.00
Selected by Sexton - Memorial Park	\$ 185.00	\$ 200.00
Selected by Buyer - Elmwood	\$ 160.00	\$ 200.00
Selected by Buyer - Memorial Park	\$ 265.00	\$ 300.00
<b>Social Assistance</b>		
Selected by Sexton - Elmwood	\$ 80.00	\$ 100.00
Selected by Sexton - Memorial Park	\$ 135.00	\$ 150.00
<b>Infant (if buried in baby space)</b>		
Elmwood	\$ 55.00	\$ 75.00
Memorial Park	\$ 80.00	\$ 100.00
<b>Grave Openings and Closings</b>		
Regular - Weekday	\$ 290.00	\$ 500.00
Regular - Saturday	\$ 430.00	\$ 600.00

Infant - Weekday	\$ 110.00	\$ 250.00
Infant - Saturday	\$ 185.00	\$ 350.00
<b>Other Fees</b>		
Cremation Burials - Weekday	\$ 110.00	\$ 300.00
Cremation Burials - Saturday	\$ 185.00	\$ 400.00
Disinterment	\$ 800.00	\$ 1,000.00
Monument & Staking Fee	\$ 30.00	\$ 50.00
Surcharge for late commencement of grave side service	\$ 80.00	\$ 100.00

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, to approve the proposed increase in Cemetery Fee's. Voting Aye: All. Motion carried unanimously.

### **STONE CREEK GOLF COURSE FEES**

The City Manager, in conjunction with Golf Course Superintendent Brad Waggoner and the Golf Course Advisory Committee, has developed proposed fees for use of the Golf Course.

Per Ordinance 2589, before the City Manager can set the fees for use of the Golf Course, the proposed changes must be placed before the City Commission at a regularly scheduled meeting.

	<b>2022 Current</b>	<b>2023 New</b>
Green Fees - Weekday (M-TH) - 9 Holes	\$ 18.00	\$ 22.00
Green Fees - Weekday (M-TH) - 18 Holes	\$ 22.00	\$ 25.00
Green Fees - Weekend (F-Sun) - 9 Holes	\$ 23.00	\$ 27.00
Green Fees - Weekend (F-Sun) - 18 Holes	\$ 27.00	\$ 30.00
Cart Rental Fee - 9 Holes (per person)	\$ 7.00	\$ 8.00
Cart Rental Fee - 18 Holes (per person)	\$ 13.00	\$ 15.00
Trail Fee - All Day	\$ 10.00	\$ 15.00
Annual Trail Fee	\$ 125.00	\$ 175.00
Membership - Single	\$ 500.00	\$ 550.00
Membership - Couple	\$ 650.00	\$ 750.00
Membership - Family	\$ 775.00	\$ 875.00
Membership - Single - Weekday Only (Must be off the course by 4PM)	\$ 400.00	\$ 450.00
Cart Storage - Gas (UNSecured)	\$ 200.00	\$ 200.00
Cart Storage - Electric (UNSecured)	\$ 240.00	\$ 240.00
Range Basket	\$ 7.00	\$ 7.00
Range Membership - Single	\$ 150.00	\$ 175.00
Range Membership - Couple	\$ 175.00	\$ 200.00
Range Membership - Family	\$ 225.00	\$ 250.00

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Chaney, seconded by Commissioner Berthot, to approve the proposed increase in Golf Course Fee's.

Voting Aye: Mayor LaRue and Commissioners Berthot, Chaney, and Fairchild.

Voting Nay: Commissioner Budreau.

Motion carried unanimously.

#### **MARING AQUATIC CENTER FEES**

Per Ordinance 2590, before the City Manager can set the fees for use of the Aquatic Center, the proposed changes must be placed before the City Commission at a regularly scheduled meeting.

General discussion was made. Comments were made by City Manager Todd Newman and City Attorney David Brake.

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, to approve no fee increase for the 2023 Aquatic Center Season. Voting Aye: All. Motion carried unanimously.

#### **TRASH CARTS**

During the October 10, 2022 City Commission meeting, the Governing Body approved the purchase of (2) 24-yard Heil Multi-Pack Side/Rear Load Sanitation Trucks. There was a consensus from the Governing body to wait until 2023 to purchase the trash carts for residential property owners.

General discussion. Comments were made by City Manager Todd Newman, Assistant City Manager Ryan Follmer, and City Attorney David Brake.

Commission consensus was for the City Manager to work with City staff to determine the container size needed by Chanute residential property owners and obtain a quote for trash carts. This item will be placed on a future Agenda for further review and approval.

#### **PROPERTY RESOLUTION – 521 NORTH CENTRAL**

#### **PROPERTY RESOLUTION – 318 SOUTH ALLEN**

#### **PROPERTY RESOLUTION – 310 SOUTH KANSAS**

#### **PROPERTY RESOLUTION – 1201 SOUTH WASHINGTON**

#### **PROPERTY RESOLUTION – 1001 SOUTH DENMAN**

#### **PROPERTY RESOLUTION – 102 WEST MULBERRY**

#### **PROPERTY RESOLUTION – 310 NORTH WILSON**

#### **PROPERTY RESOLUTION – 925 SOUTH ASHBY**

General discussion was made. Comments were made by City Manager Todd Newman, City Attorney David Brake, and Assistant City Manager Ryan Follmer.

Motion made by Commissioner Budreau, seconded by Commissioner Fairchild, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and

authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2023-01, No. 2023-02, No. 2023-03, No. 2023-04, No. 2023-05, No. 2023-06, No. 2023-07, and No. 2023-08.

### **COMMISSION COMMENTS**

Commissioner Fairchild commented on Opportunity Zones and requested that City staff research this item.

Commissioner Fairchild commented on the West Main Lisman Building and reported that the SW Para Corner may be loose.

General discussion was made. Comments were made by City Manager Todd Newman.

Commissioner Budreau commented on the Lisman Building and ownership by the Chanute Land Bank.

General discussion was made. Comments were made by City Manager Todd Newman.

Commissioner Chaney commented on the flashing school crossing sign located on Cherry Street and that the student crossing location has moved to Steuben and he would like City staff to move the 20-mph sign.

General discussion was made. Comments were made by City Manager Todd Newman.

Commissioner Chaney commented on vaping and requested that City staff research an age violation pertaining to City Ordinances.

General discussion was made. Comments were made by City Manager Todd Newman and City Attorney David Brake.

Commissioner Chaney commented on tarp roofing material and inquired if this is legal per City code.

General discussion was made. Comments were made by City Manager Todd Newman and Assistant City Manager Ryan Follmer.

Commissioner Chaney commented on the removal of the fence from the downtown train area.

General discussion was made. Comments were made by City Manager Todd Newman.

Commissioner Chaney commented on the downtown restroom.

Commissioner Chaney commented on the downtown Christmas decorations, specifically the garland.

General discussion was made. Comments were made by City Manager Todd Newman.

Commissioner Chaney commented on the guttering on the Depot building.

General discussion was made. Comments were made by the City Manager Todd Newman and Assistant City Manager Ryan Follmer.

Mayor LaRue wished everyone a Happy New Year and that he is looking forward to the new year and working together.

**ADJOURNMENT**

Motion made by Commissioner Fairchild, seconded by Mayor LaRue, to adjourn. Voting Aye: All.  
Motion carried unanimously. Meeting adjourned at 7:52 p.m.

Tina L Bailey, CMC  
City Clerk