

## **Chanute Public Library**

### **Board Meeting Agenda**

Monday, November 14<sup>th</sup>, 2022 5:00 pm

**1. Roll call**

**2. Approval or correction of minutes**

**3. Circulation report**

**4. Financial reports**

**5. Committee reports:**

❖ Budget & Finance – Revised budget for the end of the year

- Ash Grove and City allocations: we had originally budgeted \$430,000 for general funds and \$79,000 for employee benefits to come from the city. However, because of the Ash Grove settlement, we are getting \$359,530 for general funds and \$73,504 for employee benefits.
- Mill levies: According to emails from Cory, the library receives 6 mills for our general fund and 1.2 mills for employee benefits. Libraries cannot receive more than their allotted mills unless the charter ordinance is changed.
- IRS Update: Filed the 2019 990 form.
- City is increasing health insurance rates. The library pays for single full-time health insurance and employees pay biweekly payment for family insurance. Kaleigh's monthly pay should not increase but the library's portion on health insurance will increase starting next year.

❖ Building/Maintenance: Security cameras update: Began installation process November 1<sup>st</sup>.

**6. Librarian's Report:**

**a. Kansas Library Association report**

**b. Programs & Events:**

- Food for Fines update
- Staff Christmas party dates: Dec. 12<sup>th</sup>, 13<sup>th</sup>, 19<sup>th</sup>, or 21<sup>st</sup> at 6:30 pm?

Whichever day we choose, we could close the library early that evening at 5 pm.

- c. **Children's Librarian Report**
  - d. **Old Copy Machines** – sold the black and white printer to the Faith Baptist Church for \$50.
  - e. **Employee Update** –
    - i. Kaleigh Wilson as Children's Librarian Assistant must be approved
    - ii. Adrienne Wahl is new full-time staff member
- 7. Unfinished Business**
- 8. New Business**
- a. **Staff Christmas bonuses**
  - b. **Staff salaries for 2023**
  - c. **Approve Bills**
- 9. Adjournment**