

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor LaRue and Commissioners Kevin Berthot, Sam Budreau, Phillip Chaney, and Tim Fairchild.

Staff Present: Todd Newman, City Manager; Ryan Follmer, Assistant City Manager; Tina Bailey, City Clerk; David Brake, City Attorney; Cory Kepley, Chief Finance Officer; Wayne Robinson, Public Works Supervisor; and Brandon Westerman, Director of Electric Operations.

INVOCATION

The invocation was given by Commissioner Kevin Berthot.

AGENDA

Mayor LaRue requested the removal of Agenda Item 8G-Fire Protection Township Contracts. The amended Agenda was approved on motion by Commissioner Budreau, seconded by Commissioner Berthot. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – August 22, 2022
- Warrant Register dated August 24, 2022
- Warrant Register dated August 31, 2022
- Warrant Register dated September 7, 2022
- Review Various Board and Committee Minutes and Reports
- Request to hold Annual Veterans Day Parade – November 11, 2022

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS

Jillian Wilson, Main Street Chanute Executive Director reported on the upcoming Artist Alley Event.

CITY MANAGER'S REPORT

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on the demolition of the pool house and also the 21st & Plummer Intersection Project.

General discussion was made.

NEW BUSINESS

CONSIDER USE AND CLOSURE OF CERTAIN CITY STREETS & HIKE/BIKE TRAIL FOR ST. PATRICK CATHOLIC SCHOOL FUN RUN/FUNDRAISER

St. Patrick Catholic School is requesting permission to use City streets and Katy hike/bike trail for a Fun Run/Fundraiser on Friday, September 30, 2022. The event will begin at 6:00 p.m. beginning at the northwest corner of the school at Fourth & Central. The request includes temporarily closing the block on 4th Street between Central & Malcolm for the duration to ensure the safety of participants.

The following route will be used: Race will begin in the North parking lot at the St. Patrick Catholic School. Participants will proceed East on 4th Street and turn North on Katy Avenue. Participants will continue North through Katy Park, cross Main Street and continue to the Katy hike/bike trail. Participants will remain on the trail until the trail ends on North Evergreen and will use the same route back to the school.

The majority of the run will be on the trail. Event organizers will have volunteers stationed throughout the entire race with the safety of the participants being top priority.

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Berthot, seconded by Commissioner Budreau to approve use and closure of certain city streets & hike/bike trail for St. Patrick Catholic School Fun Run/Fundraiser as presented. Voting Aye: All. Motion carried unanimously.

REQUEST FOR TEMPORARY ROAD CLOSURE – HOWARD'S HOT ROD CAR CLUB

Howard Alger, Howard's Hot Rod Car Club is requesting permission to temporarily block Evergreen Avenue from Main to Hwy 39 and Main Street going ½ block east and ½ block west of Evergreen on Saturday, September 24, 2022 in order to hold his annual car show. The event will be held from 9:00 a.m. - 1:00 p.m.

General discussion was made.

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to approve the request from Howard's Hot Rod Car Club to temporarily block Evergreen Avenue and Main Street as presented for Annual Car Show on Saturday, September 24, 2022. Voting Aye: All. Motion carried unanimously.

REQUEST FOR TEMPORARY ROAD CLOSURE AND APPROVAL TO SELL/SERVE/CONSUME ALCOHOL – OUTSIDERS BAR & GRILL

Outsiders Bar and Grill, 3 West Main, requesting permission to temporarily close the road and sidewalk in front of their business, Saturday, September 24, 2022 from 10:00 a.m. to 4:00 p.m. in order to host a beer garden during the Annual Artist Alley Event.

The request also includes approval to sell/serve/consume alcohol during the event on City property. Proper licensing will be obtained for the event and procedures will be set to ensure only those of legal age may enter the beer garden area.

General discussion was made. Comments were made by Shawna Stapp.

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to approve Outsiders Bar and Grill’s request to temporarily close sidewalk & Main Street as presented and to allow sell/serve/consume alcohol during the Annual Artist Alley event. Voting Aye: All. Motion carried unanimously.

REQUEST TO HOLD CHS HOME COMING PARADE AND PEP RALLY – OCTOBER 7, 2022

The USD 413 Foundation is requesting permission to temporarily block City streets in order to hold a CHS Home Coming Parade and Pep Rally, Friday, October 7, 2022, 2:15 p.m. – 6:00 p.m. The parade route will begin at the intersection of Main & Forest, travel east on Main Street and finish at Katy Park. Directly after the parade spectators will meet at the Main Street Pavilion for a Pep Rally to include food, games, and activities for families to participate in.

The Foundation is requesting temporary closure of Main Street from Forest to Katy Park for the parade, including Forest Ave from Main Street to the First Baptist Church as that is where the parade floats will line up. They are also requesting that Highland Street from Main Street to 15 North Highland be closed.

Immediately after the parade all roads would reopen with the exception of Main Street from Highland to Evergreen to accommodate the crowd at the pavilion for the Pep Rally. All roads would reopen at 6:00 p.m.

The Foundation is also requesting that the City Street Sweeper follow after the parade for clean up if needed and permission for Food Trucks to set up at the Main Street Pavilion after obtaining the required licensing from the City of Chanute.

General discussion was made. Comments were made by Foundation Director Lori Kiblinger.

Motion made by Commissioner Berthot, seconded by Commissioner Fairchild, to approve the request to temporarily block certain streets for CHS Home Coming Parade and Pep Rally, Friday, October 7, 2022 as presented. Voting Aye: All. Motion carried unanimously.

NEIGHBORHOOD REVITALIZATION APPLICATION - EAGLE

Marvin and Debbie Eagle submitted an application under the Neighborhood Revitalization Program. It has been verified that the property listed under the scope of the application, 219 West 38th Street, parcel identification number 067-073-05-0-00-01-023.02.0 is within the scope

of the city limits of Chanute. The application has been submitted and reviewed by the Neosho County Appraisers office along with the Neosho County Treasurer's office.

The application is now being submitted to the City Commission for consideration and approval. The application will be void one year from the date of the application being approved unless the construction is finished before then. The applicant is to notify the County Appraiser of the commencement of construction within ten (10) days after starting the project.

General discussion was made.

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, to approve the Neighborhood Revitalization Application – Marvin & Debbie Eagle, 219 West 38th Street. Voting Aye: All. Motion carried unanimously.

REQUEST FOR EXTENSION ON NEIGHBORHOOD REVITALIZATION PROJECT – BETTER PROPERTIES

At the September 27, 2021 regular meeting, the City Commission approved a Neighborhood Revitalization Program (NRP) Application from Better Properties for the property located at 1129 South Forest.

The CRDA is requesting on Better Properties behalf that a six-month extension be granted on this property application so that they may still benefit from the NRP while completing their project.

The Neighborhood Revitalization Program adopted by the Chanute City Commission does state in the "Application Process" section (Item 7) that projects must be completed within one year from the date the application is approved. There is an exception made in Item 7 of the "Criteria for Eligibility" section of the document that says, "The City Commission has the authority to grant extensions up to 2 years for commercial properties and 1 year for residential properties, if conditions warrant."

General discussion was made. Comments were made by Bernard Neyer and CRDA Executive Director Matt Godinez.

Motion made by Commissioner Chaney, seconded by Commissioner Budreau, to approve the request for a six-month extension for Better Properties' Neighborhood Revitalization Project. Voting Aye: All. Motion carried unanimously.

APPOINT TWO MEMBERS TO THE PARKS ADVISORY BOARD

Currently the Parks Advisory Board has three board vacancies. The Parks Advisory Board recommends that the City Commission appoint Jade Gardener and Amy Gough to fill two of the vacancies, each serving a three-year term.

General discussion was made.

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to appoint Jade Gardener and Amy Gough to the Parks Advisory Board, each to serve a three-year term. Voting Aye: All. Motion carried unanimously.

150TH ANNIVERSARY CELEBRATION

During the August 22, 2022 regular City Commission meeting there was a consensus from the governing body to discuss hosting a 150th Anniversary celebration. Commissioners requested that this item be placed on a future agenda for discussion alongside Chamber and Main Street.

Chanute Chamber of Commerce and Office of Tourism Executive Director Jane Brophy and Main Street Chanute Executive Director Jillian Wilson provided a brief overview of a year-long "Chanute's 150th Anniversary Celebration Proposal".

General discussion was made. Comments were made by Ms. Brophy and Ms. Wilson.

Commission consensus was for Ms. Brophy and Ms. Wilson to move forward with forming an event committee and to bring this item back to the Commission at a future meeting for any funding request.

RURAL HOUSING INCENTIVE DISTRICT

Throughout the budget work sessions commissioners have shown interest in developing an RHID for the remaining plots in Osa Martin. City staff has drafted a Policy Manual along with a resolution for approval.

There are three steps in declaring an RHID. The first step is to prepare a Housing Needs Analysis (HNA) which the CRDA completed in July of 2020. The second step is for the City Commission to adopt a Resolution which is being requested this evening. The third step is for a Redevelopment Plan which has to be approved by the Secretary of Commerce.

CRDA Executive Director Matt Godinez provided a brief overview of this item.

General discussion was made. Comments were made by Mr. Godinez, City Manager Todd Newman, and City Attorney David Brake.

Motion made by Commissioner Chaney, seconded by Commissioner Budreau, to Adopt a Resolution Adopting a Housing Development and Rural Housing Incentive District Policy. Voting Aye: All. Motion carried unanimously.

The Resolution was assigned: No. 2022-208

TRASH TRUCK DISCUSSION

City staff presented City Commissioners an alternative to our current Sanitation operation during the budget work sessions, a HEIL Multi-Role Refuse Collection Vehicle. City Commissioners requested this topic be placed on a future agenda item for further discussion.

Armor Equipment representative John Krejci Jr., Public Works Supervisor Wayne Robinson, and City Manager Todd Newman gave a presentation on the new trash truck.

General discussion was made. Comments were made by City Manager Todd Newman, Public Works Supervisor Wayne Robinson, and Mr. Krejci.

Commission consensus was for City staff to seek bids and to place this item on a future Agenda for further review and consideration.

PROPERTY RESOLUTION – 605 SOUTH ASHBY

PROPERTY RESOLUTION – 720 SOUTH MALCOLM

Motion made by Commissioner Berthot, seconded by Commissioner Budreau, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2022-209 and No. 2022-210

PROPERTY RESOLUTION – 115 NORTH WASHINGTON

General discussion was made. Comments were made by Assistant City Manager Ryan Follmer, City Manager Todd Newman, City Attorney David Brake, and Pattie McDonald-neighboring property owner.

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to adopt resolution declaring that the above property is in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolution was assigned: No. 2022-211

PROPERTY RESOLUTION – 1714 SOUTH HIGHLAND

PROPERTY RESOLUTION – 1302 SOUTH HIGHLAND

PROPERTY RESOLUTION – 516 NORTH CENTRAL

PROPERTY RESOLUTION – 906 SOUTH STEUBEN

PROPERTY RESOLUTION – 112 NORTH EVERGREEN

PROPERTY RESOLUTION – 902 NORTH STEUBEN

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2022-212, No. 2022-213, No. 2022-214, No. 2022-215, No. 2022-216, and No. 2022-217.

COMMISSION COMMENTS

Commissioner Chaney requested follow-up on previous discussion related to placing stop signs at 4-way intersections located throughout Chanute.

General discussion was made. Comments were made by City Manager Todd Newman.

Commissioner Chaney commented on City fees for the purchase of an Electric Meter Can.

General discussion was made. Comments were made by City Manager Todd Newman, Assistant City Manager Ryan Follmer, and Chief Finance Officer Cory Kepley.

Commissioner Chaney commented on the City's Property Resolution process and repeat offenders.

General discussion was made. Comments were made by City Manager Todd Newman, Assistant City Manager Ryan Follmer, and City Attorney David Brake.

Commissioner Chaney requested City staff to provide the Commission with an Aquatic Center five-year operation report.

Commissioner Chaney commented on recent sewer revenue numbers.

General discussion was made. Comments were made by Chief Finance Officer Cory Kepley, Assistant City Manager Ryan Follmer, and City Manager Todd Newman.

Mayor LaRue commented on Blue Comet Football.

ADJOURNMENT

Motion made by Commissioner Fairchild, seconded by Mayor LaRue, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 8:20 p.m.

Tina L Bailey, CMC
City Clerk