

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Kevin Berthot, Sam Budreau, and Phillip Chaney.

Commissioners Absent: Commissioner Tim Fairchild.

Staff Present: Todd Newman, City Manager; Ryan Follmer, Assistant City Manager; David Brake, City Attorney; Tina Bailey, City Clerk; and Cory Kepley, Chief Finance Officer.

**INVOCATION**

The invocation was given by Commissioner Kevin Berthot.

**AGENDA**

The Agenda was approved on motion by Commissioner Berthot, seconded by Commissioner Budreau. Voting Aye: All. Motion carried unanimously.

**CONSENT AGENDA**

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – July 26, 2021
- Warrant Register dated July 28, 2021
- Warrant Register dated August 4, 2021
- Review Various Board and Committee Minutes and Reports
- Consider Request for Temporary Street/Alley Closure – First United Methodist Church

Motion made by Commissioner Berthot, seconded by Commissioner Budreau, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

**PUBLIC COMMENTS**

None

**CITY MANAGER'S REPORT**

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on the Water Plant Clarifier Project, street marking paint for the Santa Fe

Avenue Overlay Project, the 112 West Main Project, and an update on the demolition of a portion of the Mel's Sports Bar building.

General discussion was made. Comments were made by City Manager Todd Newman.

## **NEW BUSINESS**

### **PRESENTATION OF THE 2020 AUDIT**

Neil Phillips with Jarred, Gilmore and Phillips, PA presented the 2020 Audit to the Commission. He reported that the Audit did not identify any deficiencies in internal control that are considered to be material weaknesses.

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Budreau, seconded by Commissioner Berthot, to adopt the 2020 Audit as presented. Voting Aye: All. Motion carried unanimously.

### **CONSIDER PUBLIC HEARING DATE FOR 2022 MUNICIPAL BUDGET**

Pursuant to 2021 SB 13, the City is required to conduct a tax rate and budget hearing no earlier than August 20<sup>th</sup>, and no later than September 20<sup>th</sup> of each year.

The budget establishes the allocation of financial resources expected to be available to deliver municipal services for 2022.

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Budreau, seconded by Commissioner Berthot, to set August 23, 2021 as the date to hold the required Public Hearing for the 2022 Municipal Budget. Voting Aye: All. Motion carried unanimously.

### **CONSIDER WATER RATE ADJUSTMENT**

During the recent budget work sessions City Commissioners have discussed adjusting rates for certain City utilities. Adjusting periodically individual utility rates helps each utility receive sufficient revenue to cover the expenses of operation. The proposed new rates should meet the discussed goal of having positive yearly balances in each utility.

General discussion was made. Comments were made by City Manager Todd Newman and Chief Finance Officer Cory Kepley.

Motion made by Commissioner Budreau, seconded by Commissioner Berthot, to pass an Ordinance Amending Chanute Municipal Code Sections 14.16.010 and 14.16.030 Pertaining to Water Schedule and Charges as presented. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. 2639

Commission consensus was to annually review the rate of each utility.

### **CONSIDER REFUSE RATE ADJUSTMENT**

During the recent budget work session City Commissioners have discussed adjusting rates for certain City utilities. Adjusting periodically individual utility rates helps each utility receive sufficient revenue to cover the expenses of operation. The proposed new rates should meet the discussed goal of having positive yearly balances in each utility.

General discussion was made. Comments were made by City Manager Todd Newman, City Attorney David Brake, and Chief Finance Officer Cory Kepley.

Motion made by Commissioner Budreau, seconded by Commissioner Berthot, to pass an Ordinance Amending Chanute Municipal Code Sections 8.08.170 Pertaining to Refuse Fees as presented. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. 2640

Commission consensus was to annually review the rate of each utility.

### **REQUEST TO EXCHANGE FEDERAL FUNDS**

On February 5, 2018 KDOT and the City of Chanute entered into a supplemental agreement with KDOT regarding the federal fund exchange program (Supplemental No. 1 to Agreement No. 74-16). A program which allows a local public agency (LPA) to trade all or a portion of its federal fund allocations in a specific federal fiscal year with KDOT in exchange for state transportation dollars or with another LPA in exchange for their local funds. The exchange rate for the program is \$.90 of state funds for every \$1.00 of local federal obligations authority exchanged. State funds will be paid on a reimbursement basis as the LPA incur costs.

Currently the amount of City federal funds available to be exchanged is \$124,169.13. State funds must be used for transportation project(s) in accordance with the program guidelines and would be paid on a reimbursement basis as the City incurs costs on the project(s).

General discussion was made. Comments were made by City Attorney David Brake and City Manager Todd Newman.

Motion made by Commissioner Budreau, seconded by Mayor LaRue, to approve the Request to Exchange Federal Funds and authorize the City Manager to complete and sign required forms. Voting Aye: All. Motion carried unanimously.

### **NEIGHBORHOOD REVITALIZATION APPLICATIONS – HOME TEAM PROPERTIES**

Home Team Properties has submitted two applications under the Neighborhood Revitalization Program. It has been verified that the properties listed under the scope of the application, 2409 W Third - parcel identification number 067-044-19-0-30-01-059.00-0 and 2410 W Third – parcel identification number 067-044-19-0-30-01-060.00-0 are within the scope of the city limits of Chanute. The applications have been reviewed by the Neosho County Appraisers office along with the Neosho County Treasurer's office.

General discussion was made. Comments were made by Assistant City Manager Ryan Follmer.

Motion made by Commissioner Berthot, seconded by Commissioner Budreau, to approve the Neighborhood Revitalization Applications – Home Team Properties for 2409 W Third & 2410 W Third. Voting Aye: All. Motion carried unanimously.

**PROPERTY RESOLUTION – 1520 SOUTH WESTERN**

**PROPERTY RESOLUTION – 902 NORTH STEUBEN**

**PROPERTY RESOLUTION – 519 NORTH GARFIELD**

**PROPERTY RESOLUTION – 119 SOUTH HIGHLAND**

**PROPERTY RESOLUTION – 127 SOUTH GRANT**

Motion made by Commissioner Budreau, seconded by Commissioner Berthot, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2021-63, No. 2021-64, No. 2021-65, No. 2021-66, and No. 2021-67.

**COMMISSION COMMENTS**

Commissioner Budreau reported that he continues to receive requests for downtown restrooms on Main Street.

General discussion was made. Comments were made by City Manager Todd Newman.

City Manager Newman reported that the grant application submitted by the Downtown Revitalization Commission for downtown restrooms is pending approval.

Commissioner Chaney commented on Property Resolutions and the process that is done prior to reaching the City Commission for review and approval.

Commissioner Chaney requested that the City Commission consider review of the City's Fiber Rates.

General discussion was made. Comments were made by City Manager Todd Newman.

Commission consensus was to place City Fiber Rates on a future Agenda for review and discussion.

Commissioner Berthot commented on improvements to the lighting within the Industrial Park and thanked the City for completing this project.

Mayor LaRue commented on the availability of Federal Infrastructure Stimulus funds.

General discussion was made. Comments were made by City Manager Todd Newman.

City Manager Newman reported that City staff continues to watch for available funding resources for improvements to City infrastructure.

**ADJOURNMENT**

Motion made by Commissioner Budreau, seconded by Commissioner Berthot, to adjourn.  
Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:35 p.m.

Tina L Bailey, CMC  
City Clerk