

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Sam Budreau, Kevin Berthot, Phillip Chaney, and Tim Fairchild.

Staff Present: Todd Newman, City Manager; Ryan Follmer, Assistant City Manager; David Brake, City Attorney; Tina Bailey, City Clerk; Cory Kepley, Chief Finance Officer; and Susan Galemore, Director of Planning & Development.

INVOCATION

The invocation was given by Commissioner Sam Budreau.

AGENDA

The Agenda was approved on motion by Commissioner Berthot, seconded by Commissioner Budreau. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – May 10, 2021
- Warrant Register dated May 12, 2021
- Warrant Register dated May 19 2021
- Review Various Board and Committee Minutes and Reports
- Consider Request for Temporary Street/Alley Closure – First United Methodist Church

Motion made by Commissioner Budreau, seconded by Commissioner Berthot, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS

Bernie Neyer, 319 S Lafayette commented on the City's Zoning Ordinance and also the upcoming Sherriff's Tax Sale for the property located at 307 North Franklin.

CITY MANAGER'S REPORT

City Manager Todd Newman gave his report on City activities and operations. Items reported on included upcoming Memorial Day Weekend events/schedules which included that City offices

will be closed May 31st, the Maring Aquatic Center opening day is scheduled for May 30th, and that the Avenue of Flags Ceremony will be held at the entrance of Memorial Park Cemetery, Monday, May 31st, 11:00 a.m.

OLD BUSINESS

CONSIDER RECREATION FACILITY LEASE AGREEMENT

At their May 10, 2021 regular meeting the City Commission reviewed a Draft Recreation Facility Lease Agreement and suggested changes to Article 1 Section 1.1 and Article 1 Section 1.6 & 1.7 and for the City Manager to present the agreement to the Chanute Recreation Commission at their May 12, 2021 regular meeting.

The Chanute Recreation Commission reviewed the suggested changes and has submitted a revised agreement for City Commission review and consideration.

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Budreau, seconded by Commissioner Fairchild, to approve the Facility Lease Agreement between the City of Chanute and the Chanute Recreation Commission as presented with the monthly fee option for Article 2.2. Voting Aye: All. Motion carried unanimously.

CONSIDER TOURISM SERVICES AGREEMENT

At the April 26, 2021 City Commission meeting, Chamber Board of Directors President Jon Burchett on behalf of the Chanute Area Chamber of Commerce and Office of Tourism presented a revised Tourism Services Agreement for City Commission review and discussion.

Commission consensus was for the Office of Tourism Board to consider the City Commission's suggested change for an initial two-year term instead of the three-year term that was presented and to bring this item back at the May 24, 2021 City Commission Meeting for further review and consideration.

The Chanute Area Chamber of Commerce and Office of Tourism Board approved the City Commission's suggested change and is now requesting that the City Commission approve the Tourism Services Agreement. A copy of the agreement was provided for review and consideration.

General discussion was made. Comments were made by Chanute Chamber of Commerce & Office of Tourism Executive Director Jane Brophy and Board President Jon Burchett, City Manager Todd Newman, and City Attorney David Brake.

Motion made by Commissioner Berthot, seconded by Commissioner Budreau, to approve the Tourism Services Agreement with an initial one-year term instead of the two-year term and removal of Item 4B relating to transient guest tax funds received by the City. Voting Aye: All. Motion carried unanimously.

NEW BUSINESS

CONSIDER MEMORANDUM OF UNDERSTANDING FOR REDEVELOPMENT OF 110-120 WEST MAIN

Consolidated Housing Services and Consolidated Development Partners are interested in the redevelopment of 110-120 West Main and have provided an MOU outlining expectations of the developer and City. The agreement proposes redevelopment of the building into affordable/workforce housing and a copy of the MOU was provided to the City Commission for review and consideration.

City Director of Planning & Development Susan Galemore and Consolidated Development Partners representative Jim Potter provided an overview of the proposed MOU and project.

The MOU is a non-binding agreement indicating a future binding contract is possible based on reaching certain milestones of the agreement.

General discussion was made. Comments were made by Mr. Jim Potter, Director of Planning & Development Susan Galemore, City Manager Todd Newman, City Attorney David Brake, and Chief Finance Officer Cory Kepley.

Motion made by Commissioner Budreau, seconded by Commissioner Fairchild, to approve the Memorandum of Understanding for Redevelopment of 110-120 West Main as presented. Voting Aye: All. Motion carried unanimously.

PROPERTY RESOLUTION – 307 NORTH FRANKLIN

PROPERTY RESOLUTION – 909 WEST WALNUT

PROPERTY RESOLUTION – 1404 SOUTH MALCOLM

PROPERTY RESOLUTION – 1105 NORTH STEUBEN

General discussion was made. Comments were made by Assistant City Manager Ryan Follmer.

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2021-46, No. 2021-47, No. 2021-48, and No. 2021-49.

EXECUTIVE SESSION – DISCUSSION OF NON-ELECTED PERSONNEL

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, that the City Commission recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Commission Chambers at 8:20 p.m. Voting Aye: All. Motion carried unanimously.

The City Commission returned to open session at 8:20 p.m.

No action taken.

Motion made by Commissioner Chaney, seconded by Commissioner Berthot, that the City Commission recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open

meeting will resume in the City Commission Chambers at 8:35 p.m. Voting Aye: All. Motion carried unanimously.

The City Commission returned to open session at 8:35 p.m.

No action taken.

COMMISSION COMMENTS

Commissioner Chaney welcomed Commissioner Budreau back to the meeting.

Commissioner Chaney requested follow-up for previous discussion related to email utility billing.

City Manager Todd Newman reported that the City is researching this option and a future demo date has been set-up.

Commissioner Chaney reported that he had received several calls related to the City street sweeper and asking if it was in service.

City Manager Todd Newman reported normal operations for the street sweeper.

Mayor LaRue commented that he appreciates the direction that Chanute is heading and the Commission's wisdom and guidance.

ADJOURNMENT

Motion made by Commissioner Fairchild, seconded by Commissioner Berthot, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 8:36 p.m.

Tina L Bailey, CMC
City Clerk