

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Jacob LaRue presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Jacob LaRue and Commissioners Phillip Chaney and Tim Fairchild. Commissioner Sam Budreau (via phone).

Commissioners Absent: Commissioner Kevin Berthot.

Staff Present: Todd Newman, City Manager; David Brake, City Attorney (via Zoom); Tina Bailey, City Clerk; Ryan Follmer, Assistant City Manager; Cory Kepley, Chief Finance Officer; and Susan Galemore; Director of Planning & Development.

INVOCATION

The invocation was given by Mayor Jacob LaRue.

AGENDA

The Agenda was approved on motion by Commissioner Fairchild, seconded by Commissioner Chaney. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – January 11, 2021
- Warrant Register dated January 13, 2021
- Warrant Register dated January 20, 2021
- Board and Committee Minutes and Reports

Commissioner Chaney provided a brief overview of a recent Downtown Revitalization Committee meeting.

Commissioner Chaney requested an update on renewal of the Recreation Commission Agreement.

General discussion was made. Comments were made by City Manager Todd Newman.

Motion made by Commissioner Fairchild, seconded by Commissioner Budreau, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS

None

CITY MANAGER'S REPORT

City Manager Todd Newman gave his report on City activities and operations. Items reported on included an update on the Sidewalk Repair Program and the Main Street Railroad Crossing.

PUBLIC HEARING

CONDUCT PUBLIC HEARING FOR THE CLOSE OUT OF GRANT NO. 19-PF-013

Conduct a Public Hearing for the purpose of hearing comments for the record on "Evaluating the performance of Grant No. 19-PF-013, which consisted of Phase 3 Sewer System Rehabilitation Improvements to the manholes and pipelines within Basin 1 & 2" and for that purpose, Mayor LaRue opened a hearing at 6:39 p.m.

As there were no comments from the public the Public Hearing was closed at 6:40 p.m.

CONDUCT PUBLIC HEARING FOR THE CLOSE OUT OF GRANT NO. 20-CV-008

Conduct a Public Hearing for the purpose of hearing comments for the record on "Evaluating the performance of Grant No. 20-CV-008, which was for Economic Development assistance to local business entities negatively impacted by COVID-19" and for that purpose, Mayor LaRue opened a hearing at 6:41 p.m.

Mayor LaRue thanked the State of Kansas for the funds allocated to Chanute businesses.

The Public Hearing was closed at 6:42 p.m.

NEW BUSINESS

COMMISSION REORGANIZATION

City Attorney David Brake reviewed the ordinance and procedures for choosing a Mayor and Vice-Mayor.

Mayor LaRue opened the floor for nominations.

Mayor nominations included the following:

- Commissioner Budreau nominated appointment of Jacob LaRue for Mayor. Mr. LaRue accepted the nomination.

General discussion was made.

Nominations for Mayor ceased.

Mayor LaRue called for a vote to appoint Jacob LaRue as Mayor.

Voting Aye: All. Motion carried unanimously.

Mayor LaRue opened the floor for nominations for Vice-Mayor.

Vice-Mayor nominations included:

- Commissioner Budreau nominated appointment of Tim Fairchild for Vice-Mayor. Mr. Fairchild accepted the nomination.

Nominations for Vice-Mayor ceased.

Mayor LaRue called for a vote to appoint Tim Fairchild as Vice-Mayor.

Voting Aye: All. Motion carried unanimously.

APPOINT/REAPPOINT COMMISSIONERS TO INTERFACE WITH SPECIFIED CITY BOARDS

Commission may wish to discuss assigning and/or reassigning Commissioners to interface with local City boards. A current list of City Board/Commission liaisons was provided for review.

General discussion was made.

Motion made by Commissioner Fairchild, seconded by Commissioner Chaney, to appoint Commissioners as representatives to interface with specified City Boards/Committees as follows:

Airport Advisory Committee – Kevin Berthot
Chanute Land Bank Board– Tim Fairchild
Chanute Main Street Board - Mayor & Vice-Mayor
Depot Management Committee – Tim Fairchild
Downtown Revitalization Committee - Phil Chaney
Economic Development Committee – Mayor & Vice-Mayor
Golf Course Advisory Committee – Sam Budreau
Housing Authority Board – Sam Budreau
Library Board – Mayor
Parks Advisory Board – Kevin Berthot
Planning Commission – Jacob LaRue
Recreation Commission – Phil Chaney
Revolving Loan Fund Committee – Phil Chaney
Tourism Committee – Kevin Berthot

Voting Aye: All. Motion carried unanimously.

AUTHORIZE MAYOR TO SIGN CLOSE OUT DOCUMENTS FOR GRANT NO. 19-PF-013

In January 2019, the City was awarded \$700,000 in CDBG funds for wastewater system improvements. Phase 3 Improvements included rehabilitation improvements to the manholes and pipelines within Basins 1 & 2. Manhole rehabilitation efforts included replacement of covers, frames, seals, realigning joints, rehabilitating benches/inverts, grade adjustments, removing steps and lining of entire manholes. Pipeline rehabilitation included point repairs, lateral connection repairs and cured-in-place piping.

Grant funds have been depleted and per CDBG requirements, the City has conducted the required public hearing in order to close out this grant.

General discussion was made.

Motion made by Commissioner Fairchild, seconded by Commissioner Chaney, to Authorize the Mayor to Sign Close Out Documents for Grant No. 19-PF-013. Voting Aye: All. Motion passed unanimously.

AUTHORIZE MAYOR TO SIGN CLOSE OUT DOCUMENTS FOR GRANT NO. 20-CV-008

In July 2020, the City was awarded an \$132,000 CARES ACT Grant under CDBG funds for Economic Development assistance to local business entities negatively impacted by COVID-19. The project assisted five businesses which included; Binge Boutique, 21st Century Entertainment, Consignment, Midwest Connections, and Playmakers, which retained a total of 32.75 full-time equivalent jobs.

Grant funds have been depleted and per CDBG requirements, the City has conducted the required public hearing in order to close out this grant.

General discussion was made.

Motion made by Commissioner Fairchild, seconded by Commissioner Chaney, to Authorize the Mayor to Sign Close Out Documents for grant NO. 20-CV-008. Voting Aye: All. Motion carried unanimously.

REZONING & SPECIAL USE PERMIT – 500 NORTH FOREST, WICKHAM FAMILY FUNERAL HOME

Wickham Family Funeral Home is purchasing the old Alcott Elementary School at 500 North Forest to be used as a funeral home. The land would need to be rezoned from R-1 to C-2 and a special use permit would also need to be issued by the Chanute City Commission.

On January 7, 2021 the Planning Commission considered this matter and unanimously voted to approve the rezoning and to allow the issuance of a special use permit.

General discussion was made. Comments were made by Funeral Home Director Chad Wickham and City Attorney David Brake.

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, to pass an Ordinance Changing the Zoning Classification for Certain Lands in The City of Chanute. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. S-540

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, to pass an Ordinance Granting Approval of a Special Use Permit for the Operation of a Funeral Home on Certain Lands Located in the City of Chanute, Kansas, Under the Authority Granted by the Zoning Regulations of the City of Chanute, Kansas. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. S-541

COMMISSION COMMENTS

Commissioner Fairchild commented on the 1990 Joint Use and Lease Agreement between the City of Chanute and Chanute Public Library & Safari Museum. He requested that the City Commission is allowed time to review a draft renewal version prior to finalization of the 2022 City Budget.

General discussion was made. Comments were made by City Manager Todd Newman and Assistant City Manager Ryan Follmer.

Commissioner Chaney commented on current interest rates and review of City debt for potential refinance saving options.

General discussion was made. Comments were made by City Manager Todd Newman and City Attorney David Brake.

Commissioner Chaney commented on downtown banners and requested the availability of stock "City of Chanute" banners that could be used as fill-in banners during off seasons.

General discussion was made. Comments were made by City Manager Todd Newman.

Mayor LaRue commented on the City's recent ad - "City of Chanute Notice of Unclaimed Deposits for Inactive Accounts".

General discussion was made. Comments were made by City Manager Todd Newman and Chief Finance Officer Cory Kepley.

Mayor LaRue thanked the Commission for their vote of confidence in appointing him as Mayor for a consecutive year.

ADJOURNMENT

Motion made by Commissioner Fairchild, seconded by Mayor LaRue, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:04 p.m.

Tina L Bailey, CMC
City Clerk