

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Sam Budreau presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Sam Budreau and Commissioners Phillip Chaney, Tim Fairchild, Randy Galemore, and Jacob LaRue.

Staff Present: Jeff Cantrell, City Manager; David Brake, City Attorney; Tina Bailey, City Clerk; Cory Kepley, Chief Finance Officer; Rick Willis, IT Director; Ryan Follmer, Community Services Director; and Todd Newman, Cemetery and Parks Director.

INVOCATION

The invocation was given by Commissioner Jacob LaRue.

PROCLAMATION

VETERANS SUICIDE AWARENESS MONTH – DECEMBER 2018

Sam Budreau, Mayor of the City of Chanute, proclaimed December 2018 as Veterans Suicide Awareness Month and encouraged all residents of Chanute to recognize how serious suicide is and the steps each of us can take to protect those around us from such tragedy.

AGENDA

The Agenda was approved on motion by Commissioner Galemore, seconded by Commissioner Fairchild. Voting Aye: All. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – November 13, 2018
- Minutes – Special Call Meeting – November 19, 2018
- Warrant Register dated November 14, 2018
- Warrant Register dated November 21, 2018
- Consider Request for Temporary Street Closure – First United Methodist Church

Motion made by Commissioner LaRue, seconded by Commissioner Galemore, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS

Larry Pierce, 15 W 26th, Chanute Fourth of July Committee member commented on an upcoming fundraiser event scheduled for January 5, 2019. He commented on a Toy Drive scheduled for December 15, 2018. He also commented on the line of sight at the intersection of Cherry & Plummer.

Gary Lee Gammill, 102 N Lafayette requested that the City Commission or City staff consider scheduling a meeting with him to address City broadcasting waves and static electricity that is affecting his medical condition.

General discussion was made. Comments were made by City Manager Jeff Cantrell.

Commission consensus was for City Manager Jeff Cantrell to step out of the meeting and visit with Mr. Gammill. Mr. Cantrell will give his City Manager report at the end of the meeting.

OLD BUSINESS

JOINT SALES TAX ORDINANCE

During the May 29, 2018 regular meeting, the City Commission in conjunction with the Chanute Regional Development Authority (CRDA) voted to place on the general election ballot in November 2018 a 1/4 percent citywide retailers' sales tax. In the General Election, the majority of the voters approved implementation of the sales tax.

The next step in the process to implement the sales tax is to pass an ordinance authorizing the imposition of the sales tax. The earliest the sales tax can begin is April 1, 2019.

General discussion was led by City Attorney David Brake.

Motion made by Commissioner Galemore, seconded by Commissioner Chaney, to pass an Ordinance of the Governing Body of the City of Chanute, Kansas, Authorizing the Imposition of a Special One-Fourth Percent (1/4%) Citywide Retailers' Sales Tax and Related Matters. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. S-524

Commission consensus was to hold a future Joint Work Session with the Chanute Regional Development Authority (CRDA) to discuss a new or amended agreement between the City of Chanute and CRDA.

NEW BUSINESS

2018 BUDGET AMENDMENT – PUBLISH NOTICE OF PUBLIC HEARING

Kansas statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes.

The City will have fund modifications that will require an amendment to be conducted.

To do this, a notice of public hearing to amend the budget must be published in the local newspaper. The City is obligated to provide a 10-day notice, from date of publication, for purposes of conducting a budget hearing.

Chief Finance Officer Cory Kepley distributed a handout titled "2018 Amended Budget Notes" to the Commission for review.

General discussion was made. Comments were made by Chief Finance Officer Cory Kepley, IT Director Rick Willis, and City Manager Jeff Cantrell.

Motion made by Commissioner Fairchild, seconded by Commissioner Galemore, to authorize the City to publish the Notice of the Budget Hearing amending the 2018 Budget and to set the date of the public hearing for December 10, 2018. Voting Aye: All. Motion carried unanimously.

REAPPOINT MEMBERS TO THE BOARD OF ZONING APPEALS

All seven positions on the Board of Zoning Appeals expire November 30, 2018. Six (6) of the seven (7) members have expressed interest to serve new terms if appointed. The members are Gary Davidson, David Robinson, John Ferrell-Stuart, John Alonzo, Dion Thompson, and James Schoenberger. If the six (6) current members are reappointed, one (1) vacancy remains.

General discussion was made.

The Mayor re-appointed, with the consent of Commission, six (6) current members as presented to the Board of Zoning Appeals; each for three-year terms.

RESCHEDULE/CANCEL DECEMBER 24TH REGULAR CITY COMMISSION MEETING

The last regular City Commission meeting for the year 2018 is scheduled for December 24th, Commission may wish to consider either cancelling the second meeting in December and/or rescheduling for another date to wrap up any unfinished end-of-year business.

General discussion was made. Comments were made by City Attorney David Brake and City Manager Jeff Cantrell.

The Commission tabled this item and it will be placed on the agenda at the next regular City Commission meeting for further discussion.

PROPERTY RESOLUTION – 1709 WEST MAIN

Motion made by Commissioner Galemore, seconded by Commissioner Fairchild, to adopt resolution declaring that the above property is in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolution was assigned: No. 2018-67

CITY MANAGER'S REPORT

City Manager Jeff Cantrell reported that the aged communication equipment in the City's Emergency Operation Center will be receiving an upgrade. The upgrade should mitigate some of the replacement cost to the communication tower.

COMMISSION COMMENTS

Commissioner Fairchild wished everyone a belated Happy Thanksgiving.

Commissioner LaRue thanked the individuals that are in charge of the Christmas in the Park display.

Commissioner Chaney requested an update on the development of a City Mobile App.

General discussion was made. Comments were made by City Manager Jeff Cantrell and IT Director Rick Willis.

Mr. Willis reported that the City Mobile App is in the design phase and may be ready by year-end.

Commissioner Chaney commented on street light outages and LED street lights.

General discussion was made. Comments were made by City Manager Jeff Cantrell.

City Manager Cantrell reported that individuals should report street light outages to the Public Works and Utility Complex.

Commissioner Chaney provided a brief overview of his tour of the levy system located at the Brownwells Dam.

General discussion was made. Comments were made by City Manager Jeff Cantrell.

Mayor Budreau thanked City crews for treating the street on the southside of Main Street.

Mayor Budreau requested an update on the 21st and Plummer Project.

City Manager Jeff Cantrell reported that final checks are being made.

ADJOURNMENT

Motion made by Commissioner Fairchild, seconded by Commissioner Galemore, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:13 p.m.

Tina L Bailey, CMC
City Clerk