

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Sam Budreau presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Sam Budreau and Commissioners Phillip Chaney, Tim Fairchild, Randy Galemore, and Jacob LaRue.

Staff Present: Jeff Cantrell, City Manager; David Brake, City Attorney; Tina Bailey, City Clerk; Larry Gates, Utility Director; Rick Willis, Interim Chief Finance Officer; Ryan Follmer, Community Services Director; and Todd Newman, Cemetery and Parks Director.

**INVOCATION**

The invocation was given by Commissioner Tim Fairchild.

**PROCLAMATION**

**PAINT YOUR WORLD PURPLE/MAY 14-JUNE 8, 2018**

Mayor Sam Budreau proclaimed May 14 - June 8, 2018 as an official period of time to “Paint Your World Purple” and encouraged participation of all businesses and individuals by displaying purple lights, ribbons, pinwheels and or any other appropriate purple decoration on their property during this 25-day period in support of cancer awareness and survivors everywhere.

Neosho County Relay for Life Volunteer Kristi Hale accepted the proclamation.

**FLAG PRESENTATION**

Linus Thuston, 912 W 9<sup>th</sup> thanked the Community for their support while he was serving in Kuwait this past year. He presented the City of Chanute with a flag that was flown by the 336<sup>th</sup> Expeditionary Fighter Squadron of the United States Air Force in an F-15E Strike Eagle on a combat sortie over Syria and Iraq in support of Operation Inherent Resolve.

**AGENDA**

Mayor Budreau requested the addition of Consent Agenda Item 6D-Request to Serve Alcohol at Santa Fe Park During the Highland Games Event, May 18-19, 2018 and Agenda Item 11A- Executive Session to Discuss Non-Elected Personnel. The amended Agenda was approved on motion by Commissioner Galemore, seconded by Commissioner LaRue. Voting Aye: All. Motion carried unanimously.

## **CONSENT AGENDA**

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – April 9, 2018
- Warrant Register dated April 11, 2018
- Warrant Register dated April 18, 2018
- Uncollectible Accounts
- Cancer Awareness – Neosho County Relay for Life
- Request to Use Katy Park for Annual Mirza Shriners SEKCATS Car Show
- Request for Street Closure for Public Auction
- Request to Serve Alcohol at Santa Fe Park During Highland Games Event, May 18-19, 2018

Motion made by Commissioner LaRue, seconded by Commissioner Fairchild, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

## **PUBLIC COMMENTS**

Larry Pierce commented on the entrance signs at Santa Fe Park and also the Tuesday morning broadcast of the “City Commission Agenda Review”.

Larry Pierce requested that the Commission consider making a \$60 donation to purchase beverages that will be sold at the upcoming BBQ Contest to raise funds for “The Kids for Christmas Program” sponsored by Royster Middle School.

Commission consensus was to approve this request and for City staff to issue the \$60 donation.

Larry Pierce, Fourth of July Committee member requested that the Commission consider approval of additional funding in the amount of \$2,000 for the 2018 Fireworks Display.

General discussion was made. Comments were made by Interim Chief Finance Officer Rick Willis, City Attorney David Brake, and City Manager Jeff Cantrell

Mr. Willis reported that the Commission previously authorized a \$5,000 contribution for the 2018 Fourth of July Display.

Motion made by Commissioner Fairchild, seconded by Commissioner Chaney, to approve an additional contribution in the amount of \$2,000 for the 2018 Fireworks Display and that this contribution is paid out of the Tourism Fund. Voting Aye: All. Motion carried unanimously.

Steve Slane, Chanute Recreation Commission Executive Director requested that the Commission consider a roadway closure to the north edge of the campground at Santa Fe Park during their Highland Games event scheduled for May 19, 2018. He also requested the closure of the west RV Campground during the event.

General discussion was made. Comments were made by Parks Director Todd Newman.

Motion made by Commissioner Chaney, seconded by Commissioner Fairchild, to approve the requested road closure for Friday evening, May 18<sup>th</sup> thru Saturday, May 19<sup>th</sup> and the closure of the west RV Campground May 6<sup>th</sup> thru May 20<sup>th</sup>. Voting Aye: All. Motion carried unanimously.

Jane Brophy, Chanute Chamber of Commerce & Office of Tourism Executive Director reminded the Commission that the next Quarterly Coffee with Commission Event is scheduled for Saturday, April 28, 2018. She also reported on upcoming Chamber events and other community events.

#### **CITY MANAGER'S REPORT**

City Manager Jeff Cantrell provided an update on the Revolving Loan Fund and compliance thresholds.

General discussion was made. Comments were made by City Attorney David Brake.

Commission consensus was for the City Manager to start the process to return the Revolving Loan Fund back to the State.

#### **OLD BUSINESS**

##### **ORDINANCE AMENDING CHANUTE MUNICIPAL CODE SECTION 14.20.040(A) – SANITARY SEWER RATES**

Per Commission request, an item was placed on the April 9<sup>th</sup> Agenda regarding review/discussion of the current sewer rate calculation method. Commission consensus was for the City Attorney to draft an amendment to Section 1:2 of existing Ordinance No. 2608 and to place this item on the next Agenda for further review and consideration.

A copy of the amended Ordinance was provided to the Commission for review.

General discussion was made. Comments were made by City Attorney David Brake and Interim Chief Finance Officer Rick Willis.

Motion made by Commissioner Galemore, seconded by Commissioner LaRue, to pass an Ordinance amending Chanute Municipal Code Section 14.20.040(A) providing for Sanitary Sewer Rates. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. 2630

#### **NEW BUSINESS**

##### **PRESENTATION BY ENERGY SOLUTIONS PROFESSIONALS (ESP) REGARDING PRELIMINARY ENERGY AUDIT OF VARIOUS CITY FACILITIES**

The City of Chanute contracted with Energy Solutions Professional (ESP) to conduct an energy audit of various City facilities.

ESP representatives Chris Salzmann, Dr. Rose Kane, and Jeff Flathman distributed a Preliminary Energy Analysis Report to the Commission and presented their findings and energy saving recommendations.

General discussion was made. Comments were made by Utility Director Larry Gates, City Manager Jeff Cantrell, and City Attorney David Brake.

**MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF CHANUTE & USD 413 – SCHOOL RESOURCE OFFICER**

The City and USD 413 have been working together to strike terms in support of a revised School Resource Officer (SRO) agreement. This is especially beneficial to the community, based on national focus and local needs.

USD 413 agrees to pay for its commensurate share under the terms of the agreement. There will not be any significant financial implications relating to equipment or fleet, under this proposal. A copy of the agreement was provided to the Commission for review.

General discussion was made. Comments were made by City Manager Jeff Cantrell.

Motion made by Commissioner Chaney, seconded by Commissioner LaRue, to approve the School Resource Officer Agreement between the City of Chanute and Chanute School District #413. Voting Aye: All. Motion carried unanimously.

**OSA MARTIN FENCE REQUEST**

The City has received a fence placement request that falls subject to terms of the covenants/deed restrictions. The proposed materials, design and color, appear to be consistent with the intended standard of the planned neighborhood.

General discussion was made. Comments were made by City Manager Jeff Cantrell and Community Services Director Ryan Follmer.

Motion made by Commissioner Fairchild, seconded by Commissioner Chaney, to approve the Osa Martin Fence Requests for Janet Rausch and Matt & Jennifer Byerley. Voting Aye: All. Motion carried unanimously.

Commission consensus is to use this type of fencing as a favorable precedent for future fence placement request.

Commissioner Chaney requested future discussion of a Tree Planting Program for Osa Martin Height property owners.

**APPLICATION FOR 2018 LICENSE TO SELL CEREAL MALT BEVERAGE**

It is the City's policy to inspect the premises of any business applying for a Cereal Malt Beverage License. The business located at 319 E Elm, Pete's #49, has applied for a Cereal Malt Beverage License.

An inspection of the premises has been made and approved by the City Building Inspector and Fire Department. Clearance by the Police Department has been made. The license fee has been paid.

General discussion was made.

Motion made by Commissioner Chaney, seconded by Commissioner Galemore, to approve the application for a 2018 Cereal Malt Beverage License for Pete's #49. Voting Aye: All. Motion carried unanimously.

**PROPERTY RESOLUTION – 1102 N STEUBEN**

**PROPERTY RESOLUTION – 110 N GARFIELD**

**PROPERTY RESOLUTION – 719 S MALCOLM**

Motion made by Commissioner Galemore, seconded by Commissioner LaRue, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2018-22, No. 2018-23, and No. 2018-24.

**DISCUSSION RELATING TO CITY INCENTIVES FOR CRDA PROJECT TIGER**

City Attorney David Brake informed the Commission that this item does not meet an Kansas Open Meeting Act justification to recess into Executive Session.

CRDA Executive Matt Godinez presented hypothetical information pertaining to a manufacturer recruitment project and a list of their negotiating request.

General discussion was made. The Commission discussed several possible City incentives that included "claw-backs".

Comments were made by CRDA Executive Director Matt Godinez, City Attorney David Brake, City Manager Jeff Cantrell, Utility Director Larry Gates, and Community Services Director Ryan Follmer.

Mr. Godinez will present the Commission's feedback to the company. If successful he will continue to work with the City Manager and City Attorney to draft a formal development agreement to bring back to the Commission.

**EXECUTIVE SESSION – DISCUSSION OF NON-ELECTED PERSONNEL**

Motion made by Commissioner Chaney, seconded by Commissioner Galemore, that the City Commission recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Commission Chambers at 8:45 p.m. Voting Aye: All. Motion carried unanimously.

The Commission returned to open session at 8:45 p.m. – no action taken.

**COMMISSION COMMENTS**

Commissioner LaRue requested future review of the City's Animals at Large ordinance for cats and the availability of space at the City Animal Shelter for enforcement of this ordinance.

Commissioner Chaney requested that the City Manager provide the Commission with an estimate for renovation of the City Commission Chambers.

Mayor Budreau thanked City crews for their efforts during Citywide Clean-up Week.

Mayor Budreau also requested future Commission review of household waste taken to the City Landfill.

**ADJOURNMENT**

Motion made by Commissioner Fairchild, seconded by Commissioner LaRue, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 8:49 p.m.

Tina L Bailey, CMC  
City Clerk