

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Phillip Chaney presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Phillip Chaney and Commissioners Sam Budreau, Tim Fairchild, Randy Galemore, and Jacob LaRue.

Staff Present: Jeff Cantrell, City Manager; David Brake, City Attorney; Tina Bailey, City Clerk; Larry Gates, Utility Director; Rick Willis, Interim Chief Finance Officer; Account Manager/Computer Operator, Rita Harmon; Utility Office Supervisor, Jody Evenson; and Todd Newman, Cemetery and Parks Director.

**INVOCATION**

The invocation was given by Commissioner Jacob LaRue.

**PROCLAMATIONS**

**CHILD ABUSE PREVENTION MONTH**

Mayor Phillip Chaney proclaimed April 2018 as Child Abuse Prevention Month in Chanute. Amiee Daniels, Court Appointed Special Advocates "CASA" Executive Director and CASA Board Member Kelly Diller accepted the proclamation. They gave a brief overview of the program.

**SEXUAL ASSAULT AWARENESS MONTH**

Mayor Phillip Chaney proclaimed April 2018 as Sexual Assault Awareness Month in Chanute. Lisa Chauncy, with Hope Unlimited accepted the proclamation. Ms. Chauncy distributed a handout and gave a brief overview of the program.

**COMMISSION REORGANIZATION**

City Attorney David Brake reviewed the ordinance and procedures for choosing a Mayor and Vice-Mayor.

Mayor nominations included the following:

- Commissioner Budreau nominated Jacob LaRue for Mayor. Mr. LaRue respectfully declined the nomination.
- Commissioner LaRue nominated Sam Budreau for Mayor. Mr. Budreau accepted the nomination.
- Commissioner Galemore nominated Phillip Chaney for Mayor. Mr. Chaney accepted the nomination.

Nominations for Mayor ceased.

Mayor Chaney called for a vote to elect Sam Budreau to serve as Mayor.

Voting Aye: Commissioners Budreau, Fairchild, and LaRue.

Voting Nay: Mayor Chaney and Commissioner Galemore.

Motion carried.

Sam Budreau agreed to serve as Mayor.

Vice-Mayor nominations included:

- Mayor Budreau nominated Phillip Chaney for Vice-Mayor. Mr. Chaney respectfully declined.
- Commissioner Chaney nominated Jacob LaRue for Vice-Mayor. Mr. LaRue accepted the nomination.

Nominations for Vice-Mayor ceased.

Mayor Budreau called for a vote to elect Jacob LaRue to serve as Vice-Mayor. Voting Aye: All. Motion carried unanimously.

Jacob LaRue agreed to serve as Vice-Mayor.

#### **AGENDA**

Mayor Budreau requested the addition of Consent Agenda Item 7C-Request for Street Closure/Bud Ross Memorial/Celebration of Life and Agenda Item 10I-Executive Session to Discuss Non-Elected Personnel. The amended Agenda was approved on motion by Commissioner Galemore, seconded by Commissioner LaRue. Voting Aye: All. Motion carried unanimously.

#### **CONSENT AGENDA**

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – March 26, 2018
- Warrant Register dated March 28, 2018
- Warrant Register dated April 4, 2018
- Request for Street Closure for Neighborhood Block Party
- Request for Street Closure for Public Auction
- Request for Street Closure – Bud Ross Memorial/Celebration of Life

Motion made by Commissioner Fairchild, seconded by Commissioner Galemore, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

#### **PUBLIC COMMENTS**

Travis Tobin, Chanute Recreation Commission requested the removal of the Tom Eastman, Chanute Move It Bike Club Request. Mr. Tobin gave a brief summary of the event.

Larry Pierce, KINZ/KKOY Radio invited the Mayor and Commission to continue the Tuesday morning broadcast of the "City Commission Agenda Review".

George Culbertson, Chanute American Legion Post Commander requested that the Commission consider donating 56 City owned used post and labor to install a fence around the Chanute Area Veteran's Memorial. Mr. Culbertson provided a brief overview of his request.

Mr. Culbertson also requested that the Commission consider installing signage at the Chanute entrance located at the 35<sup>th</sup> Street exit or Cherry Street exit to make travelers aware of the Veteran's Memorial located in Santa Park.

Matt Godinez, CRDA Executive Director requested that the Commission consider a Joint Work Session with the CRDA Board to discuss the possibility of a November Ballet question for CRDA to continue the collection of City sales tax, that sunsets in 2019, for their operating funds and future economic development.

General discussion was made.

Commissioner Fairchild requested sales tax information for the past 25 years.

Commission consensus was to hold a Joint Work Session between the Chanute City Commission and Chanute Regional Development Authority Board Members, Monday, April 23, 2018, at 5:30 p.m. to discuss this item.

Ruthann Boatwright, Main Street Chanute Executive Director reported on upcoming Main Street activities and events.

#### **CITY MANAGER'S REPORT**

City Manager Jeff Cantrell gave his report on City activities and operations. Items reported on included an update on the Midland GIS Solutions survey, CFO candidate interviews, the 2017 City Audit, the 2019 City Budget, the draft CIP ordinance, and a MRH insurance coverage review.

#### **NEW BUSINESS**

##### **NEIGHBORHOOD REVITALIZATION APPLICATION – HAS REAL ESTATE, LLC**

Darin Luebbering, HAS Real Estate, LLC, has submitted an application under the Neighborhood Revitalization Program. It has been verified that the property listed under the scope of the application, 1626 W 11<sup>th</sup>, Parcel Identification Number 067-049-30-0-10-10-005.00-0, is within the scope of the City limits of Chanute. The application has been approved by the Neosho County Appraisers office along with Neosho County Treasurer's office. The application is now being submitted to the City Commission for consideration and approval.

Motion made by Commissioner Galemore, seconded by Commissioner LaRue, to approve the Neighborhood Revitalization Application from HAS Real Estate, LLC. Voting Aye: All. Motion carried unanimously.

Further discussion was made. Comments were made by CRDA Executive Matt Godinez.

Mr. Godinez provided a brief summary of the NRP Rebate Program.

#### **CHANUTE RECREATION COMMISSION PROJECT REQUESTS AT LAKEVIEW RECREATION/SANTA FE PARK**

Chanute Recreation Commission (CRC) Executive Director Steve Slane is requesting permission to complete the following two projects at Santa Fe Park as part of "OWLS" grant project:

- Build an observation deck on the south edge of Santa Fe Lake. Westar has donated the lumber and staff has obtained the necessary building permit
- Place an "OWLS" sign on the grounds at Lakeview Recreation Area/Santa Fe Park

In addition, Mr. Slane is also seeking permission to install turf in front of the former pro shop.

Mr. Slane provided an overview of the request.

General discussion was made. Comments were made by CRC Executive Director Steve Slane, CRC Facilities/Grounds Director Travis Tobin, Bill Myers, and City Manager Jeff Cantrell.

Motion made by Commissioner Galemore, seconded by Commissioner LaRue, to approve CRC project request as presented. Voting Aye: All. Motion carried unanimously.

Mr. Slane also commented on a possible City Park street closure request for the CRC Highland Games and also the purchase of paddle boats/kayaks for rent and use on Santa Fe Lake. Mr. Slane reported that if the CRC Board approves to move forward with these items he will send a request to the City to be placed on an Agenda for City Commission review and consideration.

#### **DISCUSSION OF RESIDENTIAL/COMMERCIAL SEWER RATE CALCULATION**

The City Commission requested review of the City's Sewer Rate Calculation Ordinance.

Interim Chief Finance Officer Rick Willis distributed handouts to the Commission for review.

General discussion was made. Comments were made by Interim Chief Finance Officer Rick Willis, Utility Office Supervisor Jody Evenson, Account Manager/Computer Operator Rita Harmon, and City Attorney David Brake.

Commission consensus was for City Attorney David Brake to draft an amendment, as discussed, to Section 1:2 of the existing ordinance. This item will be placed on the next Agenda for further Commission review.

#### **KDHE LOAN FOR I & I IMPROVEMENTS**

The City has completed Phase 1 for the Sanitary Sewer Collection System Improvements (I&I Reduction). Phase 1 was funded partially through CDBG grant dollars along with amending an old KDHE loan. To help finance Phases 2-5, KDHE requested that the City apply for a new loan that will be dedicated for this project. The loan will be for all phases but may be used for projects/phases bid at different times.

KDHE and City officials have agreed to language for a loan to finance Phases 2-5. Formal approval is now being requested by KDHE to finalize the loan.

General discussion was made. Comments were made by City Attorney David Brake.

Motion made by Commissioner Fairchild, seconded by Commissioner Galemore, to pass an Ordinance authorizing the execution of a loan agreement between Chanute, Kansas and The State of Kansas, acting by and through the Kansas Department of Health and Environment for the purpose of financing a Wastewater Treatment Project. Voting Aye: All. Motion carried unanimously.

The Ordinance was assigned: No. S-520

**DISCUSS FUNCTION & ORGANIZATIONAL STRUCTURE OF PLUMMER COMMITTEE**

Recent discussion pertaining to coordination and functionality of the Plummer Road stakeholders has been discussed. Commissioner Fairchild wishes to propose certain changes that will further aid in collective planning of the Plummer corridor.

Commissioner Fairchild distributed a handout titled "Plummer Avenue Guiding Coalition" to the Commission for review.

General discussion was made. Comments were made by City Attorney David Brake.

Mayor Budreau nominated Commissioner Chaney to serve as the City's governing body representative for the South Plummer Road Corridor Committee.

Commissioner Chaney respectfully declined the nomination and reported that he is stepping down from serving on the committee.

Further discussion was made.

Motion made by Commissioner Galemore, seconded by Mayor Budreau, to appoint Commissioners Tim Fairchild and Jacob LaRue to serve on the South Plummer Corridor Committee. Voting Aye: All. Motion carried unanimously.

Commissioners Fairchild and LaRue will present the proposed "Plummer Avenue Guiding Coalition" item at the next South Plummer Corridor Committee meeting for review and consideration.

**PROPERTY RESOLUTION – 1120 N GRANT**

Commissioner Fairchild reported that property owner Robert Kauffman contacted him and requested an extension.

General discussion was made.

Motion made by Commissioner Fairchild, seconded by Commissioner LaRue, to table this item and approve a 60-day extension and to bring this item back for review at a future meeting. Voting Aye: All. Motion carried unanimously.

**PROPERTY RESOLUTION – 519 N GARFIELD**  
**PROPERTY RESOLUTION – 922 S MALCOLM**

Motion made by Commissioner Galemore, seconded by Commissioner LaRue, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2018-20 and No. 2018-21.

**EXECUTIVE SESSION – DISCUSSION OF NON-ELECTED PERSONNEL**

Motion made by Commissioner Chaney, seconded by Commissioner Galemore, that the City Commission recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Commission Chambers at 8:25 p.m. Voting Aye: All. Motion carried unanimously.

The Commission returned to open session at 8:25 p.m. – no action taken.

**EXECUTIVE SESSION – DISCUSSION OF POTENTIAL NON-ELECTED PERSONNEL**

Motion made by Commissioner Chaney, seconded by Commissioner Galemore, that the City Commission recess into executive session to discuss a potential individual employee's employment pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Commission Chambers at 8:30 p.m. Voting Aye: All. Motion carried unanimously.

The Commission returned to open session at 8:30 p.m. – no action taken.

**COMMISSION COMMENTS**

Commissioner Chaney requested that the Commission consider offering a Tree Program for the Osa Martin Subdivision.

General discussion was made. Comments were made by Parks Director Todd Newman.

Mayor Budreau requested that the City Manager provide information to the Commission on this item.

Commissioner Chaney commented on energy efficiency of City owned buildings.

Commissioner Chaney reported that he had received dog bite complaints from the Post Office and had forwarded this information to the City Manager. He requested follow-up from City staff.

City Manager Jeff Cantrell reported that the dogs had been apprehended and owners were charged.

General discussion was made.

Commissioner Galemore congratulated Mayor Budreau on his appointment and thanked Commissioner Chaney for his service as Mayor.

Commissioner Fairchild thanked Commissioner Chaney for his service as Mayor and congratulated Mayor Budreau on his appointment.

Commissioner Fairchild also reported that he had sent the Commission information on an upcoming meeting in Iola offering information on the REAP Program.

Commissioner LaRue congratulated Mayor Budreau on his appointment and thanked Commissioner Chaney for his service as Mayor.

Commissioner LaRue reported that he is excited about serving on the South Plummer Corridor Committee.

Mayor Budreau congratulated Vice-Mayor LaRue on his appointment and thanked Commissioner Chaney for his service as Mayor.

**ADJOURNMENT**

Motion made by Commissioner Fairchild, seconded by Commissioner Galemore, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 8:37 p.m.

Tina L Bailey, CMC  
City Clerk