

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Phillip Chaney presided and called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited.

Commissioners Present: Mayor Phillip Chaney and Commissioners Tim Egnor and Randy Galemore.

Commissioners Absent: Commissioner Jim Chappell and Tim Fairchild.

Staff Present: Jeff Cantrell, City Manager; David Brake, City Attorney; Tina Bailey, City Clerk; Rick Willis, Interim Chief Finance Officer; and Todd Newman, Cemetery and Parks Director.

INVOCATION

The invocation was given by Mr. Larry Mallett, Community of Christ Church.

PROCLAMATION – BENEVOLENT AND PROTECTIVE ORDER OF ELKS DAY – FEBRUARY 16, 2018

Mayor Chaney proclaimed February 16, 2018 as Benevolent and Protective Order of Elks Day in Chanute, Kansas and urged all citizens to recognize this observance.

Floyd Harrison, Chanute Lodge No. 806 accepted the proclamation and thanked the Commission for their recognition.

AGENDA

Mayor Chaney requested the removal of Consent Agenda Item 10B – Consider Request to Extend Closing Hour of Central Park Pavilion. The amended Agenda was approved on motion by Commissioner Egnor, seconded by Commissioner Galemore. Voting Aye: All. Motion carried unanimously.

SWEARING IN CEREMONY FOR NEW COMMISSIONERS

The Honorable Michael R Hull swore in returning Commissioner Randy Galemore and new Commissioners Sam Budreau and Jacob LaRue.

RECOGNITION OF OUTGOING COMMISSIONERS

City Manager Jeff Cantrell presented a plaque to outgoing Commissioner Tim Egnor. He reported that Commissioner Jim Chappell was unable to attend the meeting.

Tim Egnor thanked the citizens for the opportunity to serve the City and that he hopes Chanute continues to move forward in the future.

BREAK FOR RECEPTION

The Commission took a 15 minute break for a reception.

CONSENT AGENDA

The Consent Agenda is used to approve non-controversial or routine matters by a single motion and vote. The Consent Agenda consisted of the following:

- Minutes – City Commission – December 11, 2017
- Warrant Register dated December 13, 2017
- Warrant Register dated December 20, 2017
- Warrant Register dated December 27, 2017
- Warrant Register dated January 3, 2018
- Consider Board Reappointment to the Planning Commission

Mayor Chaney commented on a warrant register payment made to the Neosho County Treasurer for City real estate taxes. He requested a copy of the lease agreement for 602 E Main. He also commented on real estate taxes for City property located at 4404 S Johnson Rd, 117 S Central, 9 S Santa Fe, and 511 S Country Club Rd.

General discussion was made. Comments were made by City Manager Jeff Cantrell.

Motion made by Commissioner Budreau, seconded by Commissioner Galemore, to approve the Consent Agenda. Voting Aye: All. Motion carried unanimously.

PUBLIC COMMENTS

Ken Lassman welcomed the new Commission.

Jane Brophy, Chanute Chamber of Commerce & Office of Tourism Executive Director reminded the Commission that the next Quarterly Coffee with Commission Event is scheduled for Saturday, January 13, 2018. She also reported that the annual Chamber meeting will be held on Wednesday, January 17, 2018.

Debbie Shields, Parks Advisory Board provided an update on the new park located at Highland Park.

Todd Newman, Parks Director provided a brief overview of the last Parks Board meeting and park projects. He distributed a copy of the Parks Advisory Board 5 Year Plan and Parks & Recreation Master Plan Appendices - Opinion of Probable Construction Costs Sheets to the Commission for review.

CITY MANAGER'S REPORT

City Manager Jeff Cantrell gave his report on City activities and operations. Items reported on included repair of water main breaks and an update on the IBEW agreement.

OLD BUSINESS

PROPERTY RESOLUTION – 1012 N GARFIELD

General discussion was made. Comments were made by City Manager Jeff Cantrell and City Attorney David Brake.

The Commission tabled this item and it will be placed on the agenda at the January 22, 2018 regular meeting for Commission action.

NEW BUSINESS

CONSIDER ENTERING AGREEMENT WITH SEKRPC TO PROVIDE ADMINISTRATIVE SERVICES FOR PHASE 2 OF SANITARY SEWER COLLECTION SYSTEM IMPROVEMENTS

The City has completed Phase 1 of 5 for the Sanitary Sewer Collection System Improvements. Phase 1 was paid for by a CDBG grant and amending an old KDHE loan. To help finance Phases 2-5, KDHE has requested that the City apply for a new loan that will be dedicated for this project. The loan will be for Phases 2-5, but may be used for projects/phases bid at different times.

Making application for the new loan would require the City to enlist the services of a certified grant administrator. A standard form of agreement between the City of Chanute and Southeast Kansas Regional Planning Commission (SEKRPC) was provided to the Commission for review and consideration. SEKRPC would be responsible for writing the loan for Phases 2-5 and administration of the loan, upon successful loan award, for Phase 2 of the City's Sanitary Sewer Collection Improvements Project.

Wilson & Company Engineer Brian Spano provided a brief summary of the Sanitary Sewer Collection System Improvements Project.

SEKRPC Planning & Development Consultant Susan Galemore provided a brief overview of the standard form of agreement.

General discussion was made. Comments were made by Interim Chief Finance Officer Rick Willis and City Manager Jeff Cantrell.

Motion made by Commissioner Budreau, seconded by Commissioner LaRue, to approve entering into a Standard Form of Agreement with SEKRPC for writing of the loan for Phases 2-5, and administration of the loan, upon successful loan award, for Phase 2 of the City's Sanitary Sewer Collection System Improvements Project. Voting Aye: All. Motion carried unanimously.

PROPERTY RESOLUTION – 221 N LAFAYETTE

PROPERTY RESOLUTION - 21 E 8TH

PROPERTY RESOLUTION – 1216 N GARFIELD

PROPERTY RESOLUTION – 1315 S PLUMMER

Motion made by Commissioner Galemore, seconded by Commissioner Budreau, to adopt resolution declaring that the above properties are in violation of Chanute Municipal Codes and authorizing abatement of certain nuisances as presented. Voting Aye: All. Motion carried unanimously.

The Resolutions were assigned: No. 2018-01, No. 2018-02, No. 2018-03, and No. 2018-04

COMMISSION COMMENTS

Commissioner Budreau extended his appreciation to the past and current Commissioners for their service and pledged to work together to make the community better.

Commissioner Galemore welcomed the new Commissioners.

Commissioner LaRue thanked the individuals that were involved with the Christmas in the Park displays. He also thanked the past and current Commissioners for their service.

Mayor Chaney welcomed the new Commissioners and thanked the outgoing Commissioners for their service.

Mayor Chaney commented on the display of a "for sale" sign at the old Spirit building located on Cherry Street.

Mayor Chaney reported that he has received several calls of appreciation of the new lighting located on South Plummer.

Mayor Chaney also commented that he toured the new Electric Department trucks and that they are very impressive and will provide a safe working environment for the crew.

ADJOURNMENT

Motion made by Commissioner Budreau, seconded by Commissioner LaRue, to adjourn. Voting Aye: All. Motion carried unanimously. Meeting adjourned at 7:36 p.m.

Tina L Bailey, CMC
City Clerk